



Bill Owens
Governor

Colorado Department of Local Affairs

Barbara Kirkmeyer
Acting Executive Director

DIVISION OF PROPERTY TAXATION

JoAnn Groff
Property Tax Administrator

BULLETIN NO. 5

TO: County Assessors

FROM: JoAnn Groff
Property Tax Administrator

DATE: February 8, 2006

THE BULLETIN IS AVAILABLE ON OUR WEBSITE.
www.dola.state.co.us/propertytax/index.htm

<u>Date</u>	<u>Title</u>	<u>Distribution</u>
2/8/06	Administration 100 - Introduction to Assessment	Review with interested personnel. Return Registration form to Division. File in Education File.
2/8/06	San Miguel County Position Opening	Review with staff. File in General Correspondence File.





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DIVISION OF PROPERTY TAXATION

JoAnn Groff
Property Tax Administrator

TO: All County Assessors

FROM: JoAnn Groff
Property Tax Administrator

SUBJECT: Administration 100 – Introduction to Assessment

DATE: February 8, 2006

DISTRIBUTION: Review with interested personnel.
Return registration form to Division.
File in Education File

Introduction to Assessment
(Admin 100)

Five-day Course

Education Credit: 32 hours (**continuing education only**)

Tested: Yes

Recommended Prerequisite: This course is the recommended prerequisite for all five-day courses.

Cost per student: \$25.00 (*Please make checks payable to: Colorado Assessors Association*)

Colorado History and Law
Local Government Finance in Colorado
The Assessment Function and Calendar
Geometric Shapes
Real Property Descriptions
Assessment Maps & Parcel Numbering
Real Property Appraisal
Mass Appraisal and Statistics
Personal Property Appraisal
Assessment Math
Real Property Title Conveyances
Communication and Public Relations

Class times are 8:30am to 4:30pm

2006					
2/27-3/3/06	Alamosa	Alamosa Cty Svcs Ctr	719-589-4848	8900 Independence Way	Greg & Denise
October	Jefferson	TBA			





COLORADO ASSESSORS' ASSOCIATION
DPT EDUCATION REGISTRATION FORM
1313 Sherman Street, Room 419
Denver, Colorado 80203
(303) 866-2371 Telephone
(303) 866-4000 Fax

County Name

- ☐ Assessor's Staff
- ☐ Commissioner's Staff
- ☐ Treasurer's Staff
- ☐ Clerk & Recorder's Staff
- ☐ Other

Please submit one registration form for each course title.

Course Title	
Location	
Course Date	

County Contact Person		
Work Phone Number (Include Area Code & Extension)		E-mail:

NAME	E-MAIL	SOCIAL SECURITY NUMBER (First-time Students ONLY)	COLORADO APPRAISAL LICENSE NUMBER

For **appraisal** classes e-mail rebecca.fisk@state.co.us

For **administrative** classes e-mail evelyn.morales@state.co.us



Bill Owens
Governor

Colorado Department of Local Affairs
Executive Director, Michael L. Beasley

DIVISION OF PROPERTY TAXATION

Mary E. Huddleston
Property Tax Administrator

TO: County Assessors

FROM: Mary E. Huddleston
Property Tax Administrator

SUBJECT: San Miguel County
Position Opening

DATE: February 8, 2006

DISTRIBUTION: Review with staff. File in General Correspondence File.

MEMORANDUM

San Miguel County Assessor's Office has a position opening for an appraiser.
See attached announcement for more information.



**SAN MIGUEL COUNTY
ASSESSOR'S OFFICE**

Wanted: Experienced appraiser in Telluride, CO, EOE. Appraisal license with 5 years experience required. Salary commensurate with experience, excellent benefits. Submit application no later than February 24, 2006 to San Miguel County Assessor, PO BOX 506, Telluride, CO 81435.